

Revyn Marburger

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OBJECTIVE

Seeking a Director of Private Event job position in the field of Event Planning

EDUCATION

Texas A&M University, College Station, Texas
Bachelor of Arts in Horticulture
Study Emphasis in Floral Design
Overall GPR: 3.7/4.0

May 2019

EXPERIENCE

All Things Planned, College Station, Texas
Event Coordinator

May 2017 – May 2018

- Managed contracts between 200 clients and vendors for record keeping
- Communicated with vendors for multiple styled shoots with various themes to be published in magazines
- Created step-by-step timelines that contained all information to insure a seamless event day for clients

Ashley & Co., College Station, TX
Assistant Event Coordinator

August 2016 – April 2017

- Managed all paperwork for rented items returned and communicated fees to clients
- Assisted clients with linen and décor consultations for their wedding day
- Supervised all invoices and payments that went through the automated system
- Coordinated day-of-wedding from set up to break down

Wolfe Wholesale Florist, Waco, TX
Assistant Floral Designer

August 2015 – May 2016

- Designed floral arrangements for various styles and price ranges
- Received wholesale and retails floral orders, alongside completing deliveries for special events
- Directed wedding consults for all clients

ACTIVITIES

Sigma Phi Lambda

August 2017 – Present

Recruitment Appointed Officer

- Attended various freshman events and open houses to recruit potential new members
- Planned and executed three different nights of recruitment events to bring current and potential new members together

Texas State Florist's Association (TSFA)
Active Member

June 2016 – Present

- Participated in various trainings to gain a deeper knowledge of designing in the floral industry and following certain trends

HONORS

Pi Alpha Xi

August 2017 – Present

- > 3.2 GPA while being a full time student in the Horticultural Sciences Department

SKILLS

Advanced knowledge of floral design due to training from the Benz School of Floral Design
Familiar with wholesale and retail floral pricing and business management